

**KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS  
RETIREMENT PLAN**

Monday, November 17th, 2008 – **5:30 P.M.**

560 Crandon Blvd  
(Village Council Chambers)  
Key Biscayne, Florida 33149

**AGENDA**

1. **Call to Order/Roll Call**  
Servando M. Parapar, Secretary  
Captain Michael Haring, Chairman  
Deputy Chief of Police Jose L. Monteagudo  
Dr. Robert L. Maggs  
Sherry L. Reed
2. **Presentations**
  - Trusco Capital Management – Market Report
  - Burgess Chambers & Associates – 9/30/08 Performance Report
3. **Additions/Deletions**
4. **Reading & Approval of Minutes** – September 25th, 2008
5. **Approval of Invoices:**  
Joan L. Wall, Admin., 9/18 – 11/8/08, 18 ¼ hrs, plus expenses  
  
Holland & Knight, LLP, Invoice #2309654  
  
FPPTA, Dues for 2009  
  
Internal Revenue Service, Fee for applying for IRS Determination Letter
6. **UNFINISHED BUSINESS**

**NEW BUSINESS**

7. a) **Schools/Conferences:**
  - Division of Retirement – 40<sup>th</sup> Annual Police Officer' & Firefighters' Pension Conference; 12/1 – 3/08 at Radisson Resort Orlando-Celebration, Kissimmee, Florida – Registration is free.
  - FPPTA, Trustees' School, 2/1 – 4/09, Renaissance World Golf Village, St. Augustine, Fl
7. b) **Gabriel Roeder Smith & Company** – 10/3/08 Request for Fee Increase
7. c) **Review** – Holland & Knight amended and restated plan document

**7. d) Approve 2009 Meeting Dates** (to be approved by Village Clerk)

- Thursday, January 22<sup>nd</sup>, 2009
- Thursday, March 26<sup>th</sup>, 2009
- Thursday, May 28<sup>th</sup>, 2009
- Thursday, July 23<sup>rd</sup>, 2009
- Thursday, September 24<sup>th</sup>, 2009
- Monday, November 16<sup>th</sup>, 2009 (this is a change from 4<sup>th</sup> Thursday)

**8. Trustees' Concerns**

**9. REPORTS**

**Attorney**

- 10/10/08 Memo regarding Extension of Effective Date of Normal Retirement Age Regulations for Governmental Plans
- 10/28/08 Memo regarding IRS May Modify Governmental Plan Determination Letter Process
- 11/7/08 Memo regarding IRS May Modify Filing Cycle for Governmental Plans

**Administrator** - Status of Accounting and Data for Actuary

**Other** -

**10. Input from Active/Retired Members**

**10. Next Meeting Date – Thursday, January 22<sup>nd</sup>, 2009/Adjournment**

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In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FL 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.